

***Auburn Municipal Civil Service  
Minutes –Meeting June 2, 2011 11am***

Roll Call –

Roll call by Secretary Bill Fulton; present were Commissioner John Camardo and Commissioner Jack Hardy. Commissioner John Brennan is excused. Also present was Director of Planning; Jenny Haines and Chief of Police; Gary Giannotta.

Approve minutes of meeting held on May 5, 2011. Commis. Hardy motioned to approve minutes. 2<sup>nd</sup> by Commis. Camardo. Motion Carried 2-0.

Old Business

- Attached request from John Rossi, Interim City Manager to appoint our Community Development Planner on a permanent basis based on her score of the higher lever exam. Letter of recommendation received from NYS Civil Service.

Secretary Fulton reviewed that we sent the job specifications and the exam announcement for the Community Development Planner and Planning and Economic Program Manager titles. The state responded with a letter stating that we could use the program manager eligible list to fill the Community Development Planner position. Commis. Camardo stated that the individual could also take the exam when it is scheduled next year. Sec. Fulton explained that there would be no need for her to take the exam as we can appoint her permanently off of the higher list today. Commis. Camardo expressed his opposition in this stating that he did not want to set a precedence of people being hired for different titles then the exam they took. Commis. Hardy stated that this is for this particular case and NYS Civil Service has given their recommendation that it is ok so he would be more apt to agree with them. Commis. Camardo entertained a motion for a vote. Commis Hardy motioned to vote on allowing to use the Economic Program Manager list to fill the vacancy for Community Development Planner. Commis Hardy voted yes, Commis Camardo voted no. Vote tied 1-1. Sec. Fulton stated that if a commissioner chooses to bring this up at another time they can so choose.

New Business

- Certify Eligible list #78-527 (promo) for Police Chief.
- Certify Eligible list #78-528 (promo) for Deputy Police Chief.
- Certify Eligible list #78-516 (promo) for Asst. to Executive Director ( Housing)
- Certify Eligible list #69-958 (O/C) for Asst. to Executive Director ( Housing)

Commis. Hardy motioned to certify the above lists for a min of one year, maximum of four. Motion 2<sup>nd</sup> by Commis. Camardo. Motion carried 2-0.

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- Employee changes from May 5, 2011 – Present  
No discussion had
- Upcoming schedule  
Test at Auburn High School this Saturday.

Motion to adjourn meeting by Commis Hardy. 2<sup>nd</sup> by Commis Camardo. Motion Adjourned.

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Attest